

October 2025 BCA Monthly Board Meeting Minutes

Date: October 14, 2025, 7:30pm

Duration: Approx. 90 minutes - In person meeting

Participants: Barry Fenton, Eric Andersen, Ted Bancroft, Lesley Brooks, Toby Barazzuol, Elmira Nazar, Mahnaz Fardghassemi, In-Ah Mellor, Michael Bernard

1. Town Hall Meeting Preparation

- **Context:** A town hall meeting featuring representatives from three levels of government is scheduled for the next day (October 15th). The meeting will be recorded and made available on YouTube.
- **Concerns Raised:**
 - There are hopes for a good audience and strong community interest.
 - The North Shore News was expected to cover the event but may not have done so.
- **Action Items/Suggestions:**
 - Contact Global News and other North Shore news outlets to inform them about the event for better coverage.
 - It was suggested that a list of media-friendly contacts be created for future press coverage.

2. "Cozy Connections" Night Planning

- **Context:** Canlan is keen to host a new, informal community event in the new year.
- **Event Details:**
 - The event's goal is to foster neighborhood connections. No specific entertainment is needed, as the focus is on allowing residents to meet and chat.
 - A brief mention in the Blueridge Bulletin generated one response; an article in the upcoming newsletter is expected to generate more interest.
 - The Pemberton Heights community has been doing this for a while; the intention is to meet with members of that community to learn best practices.
- **Discussion & Scheduling:**
 - Attendance at previous events has varied. It was suggested to run the event for at least three to six months to build momentum.
 - Canlan's preferred nights are Monday, Tuesday, or Wednesday.
 - A proposal was made to align the event with a public family skate night. This would allow parents to mingle upstairs while their children skate (e.g., the first Monday of every month).
- **Next Steps:**
 - Look into the schedule for family skate nights at Canlan Sports.

- Reach out to potential attendees to gauge interest and propose potential dates.

3. Succession Planning

- **Context:** The board held a discussion on the need for proactive succession planning for board positions.
- **Action Items/Suggestions:**
 - A mentoring system was proposed, where experienced members guide new board members.
 - Potential candidates could be invited to attend board meetings to observe the role and responsibilities.
 - The upcoming "Cozy Connections" Night was identified as a key opportunity to engage the community about board positions, emphasizing the importance of personal contact in recruitment.
 - The idea of co-chair positions was raised again to help share responsibilities.
 - **Action:** Each board member is to reach out to one person they know who may be interested in joining the BCA board before the next meeting.

4. Board Transparency and Website Updates

- **Context:** A discussion was held on improving the board's visibility and engagement with the community.
- **Minutes and Transparency:**
 - The AGM minutes are currently being circulated electronically for approval.
 - It was suggested to post monthly minutes on the website to show board activity, followed by an article with the approved minutes.
- **Board Profiles:**
 - A proposal was made to add board member photos (either a group photo or individual headshots) and profiles to the website.
 - This would make board members' roles more visible and the association more relatable.
 - Content could include each member's interests, hobbies, or how long they have lived in the community, based on each member's discretion.
- **Action Items:**
 - Send out the AGM minutes electronically for approval.
 - Create an article/process to post meeting minutes on the website monthly.
 - Reach out to board members to see what information they would like to provide for their website profiles.

5. Parking and Trails Access Issues

- **Context:** There is an ongoing conflict between some residents and individuals (hikers, bicyclists) parking in the neighborhood to access trails.
- **Concerns Raised:**

- During COVID-19, residential-only parking signs were added due to these issues.
- Residents have reported problems including daily garbage, people sitting in backyards, and property damage (e.g., a garage was hit by a reversing car, leading to the installation of cones).
- This topic, along with leash laws, has caused harsh exchanges on social media, requiring moderation.
- **Suggestions:** The board should look into facilitating conversations to help resolve these community tensions.

6. October Newsletter and Distribution

- **Context:** The October newsletter is an eight-page edition.
- **Concerns:** There are challenges in securing enough volunteers for door-to-door distribution, with some current volunteers having to take on multiple routes.
- **Newsletter Content:** A piece written by Holly regarding recent bear and coyote sightings in the neighborhood will be included.

7. Blueridge Cares Update

- **Context:** The Blueridge Cares website is now live with all necessary forms.
- **Status:**
 - A blurb about the initiative was included in the Blueridge Bulletin.
 - The Blueridge Cares team and process is confirmed to be "well-oiled and running smoothly."

8. North Shore Art Crawl

- **Context:** No Blueridge artists participated in 2025
- **Action Items/Suggestions:** exposure/advertisement via newsletter to entice artists to come forward and participate, explore the idea of using Canlan space for joint exhibit space during the Crawl

9. Next Meeting Date

- **Context:** The next meeting was scheduled for November 11th.
 - **Issue:** It was noted that this date is Remembrance Day. The meeting was therefore postponed to Nov 25, 2025 to ensure all board members can attend.
 - **Action Item:** Resend calendar invites for the rescheduled November meeting.
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Summary of Action Items

Topic	Responsible	Action	Deadline / Next Steps
Town Hall Meeting	Michael Bernard	Contact North Shore news outlets (Global, etc.) to inform them about the town hall meeting.	Immediately
"Cozy Connections" Night	Events Committee	Look into Canlan's family skate night schedule, propose dates, and gauge community interest.	Ongoing
Succession Planning	All Board Members	Each board member to reach out to one person they know who may be interested in joining the BCA board.	Before next meeting
Board Transparency / Website	Board Admin / Secretary	Send AGM minutes for approval; create a process for posting monthly minutes; reach out to board members for profile info.	Ongoing
Next Meeting	Board Admin	Resend calendar invites for the rescheduled November meeting.	ASAP